

The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Daniel Dean at 1:00 p.m., on Tuesday, September 6, 2018 in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Conely and the pledge was led by Commissioner Muxlow. Roll call was taken. Members present: Bob Conely, Paul Muxlow, Bill Sarkella and Daniel Dean. Absent: Gary Heberling. Quorum present. Administrator / Controller Tara Griffith also present.

Additions, Corrections and Deletions to the Agenda:

Addition: **NFA-032-18 – AUTHORIZATION TO AMEND – DEPARTMENT OF HEALTH AND HUMAN SERVICES – BOARD OF COMMISSIONERS**

Deletion: **CLOSED SESSION - LITIGATION**

Adoption of Agenda:

MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER MUXLOW THAT WE ADOPT THE AGENDA AS PRESENTED WITH THE FOLLOWING ADDITION AND DELETION:

Addition: **NFA-032-18 – AUTHORIZATION TO AMEND – DEPARTMENT OF HEALTH AND HUMAN SERVICES – BOARD OF COMMISSIONERS**

Deletion: **CLOSED SESSION - LITIGATION**

Motion carried.

Approval of Minutes:

MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER MUXLOW THAT WE APPROVE THE MINUTES OF AUGUST 21, 2018 AS PRINTED. Motion carried.

Communications and Introductions:

1. Minutes from the Sanilac County Council on Aging meeting held on August 20, 2018.
2. Wexford County Resolution No. 18-22 Opposition to Senate Bill 1031, A Bill to Amend 1893 PA206, Entitled, "The General Property Tax Act," (MCL 211.1 to 211.155) by adding section 9P.
3. Minutes from the Sanilac County Land Bank Authority meeting held on August 21, 2018.
4. Minutes from the Sanilac County Department of Veterans Affairs Committee meeting held on August 28, 2018.
5. Minutes from the Sanilac County Mental Health Authority meeting held on July 31, 2018.

Commissioner Reports:

Commissioners Conely and Sarkella gave narrative reports as to meetings attended.

Administrator's Report:

- Indigent Defense Workgroup met last Thursday to review Managed Assigned Counsel Director job description. Barb Klimaszewski confirmed plan revision is not necessary to consolidate Counsel at First Appearance with duties of the MAC Director in order to make the position full-time; only a budget amendment. Once the Board has approved the MAC Director position, it will begin recruiting to fill same. Working to update bids for construction and equipment needs at jail. Entire plan must be implemented by April, 2019.
- County incurred storm damage last Saturday. Damages isolated to the Sheriff Department and Courthouse infrastructure and included damages to several main switches, back-up generator, air conditioning unit for new part of jail and gas pump reader at the jail. Further, wireless access point on Courthouse 3rd floor is not working properly. Working on submitting claim to insurance carrier.
- Budget presentation postponed until the September 18th Finance and Administration meeting as Commissioner Heberling is unavailable due to family medical emergency.
- Reclassification closed August 31st. Twelve (12) reclassification requests were received and were submitted to Municipal Consulting Services for review. Expect to have their recommendations in a few months.

Public Comments:

Sanilac County Trudy Nicol addressed the Board as to her concerns regarding the Animal Control Department. The department has not issued any dog license tickets since the retirement of Jim Matson. Trudy noted that from November through the following March 1st, there should not be a census conducted as there would be no violations for that period. Due to the lack of tickets, revenue will be down. The Treasurer's Office sends out approximately 8,000 renewal notices and dog owners have until the end of February to purchase dog licenses. Trudy also noted that the census position is scheduled to work through the winter months when tickets cannot be issued. Trudy has requested a meeting with the Animal Control Department and is awaiting their response.

Appointments to Standing Committee:

MOVED BY COMMISSIONER CONELY AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS TARA GRIFFITH, COUNTY ADMINISTRATOR/CONTROLLER, AS THE CERTIFYING AND ENVIRONMENTAL REVIEW OFFICER TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). Motion carried.

County Commission Appointments to Boards:

None.

General Resolutions:

MOVED BY COMMISSIONER MUXLOW AND SECONDED BY COMMISSIONER SARKELLA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE FOLLOWING:

**RESOLUTION COMMEMORATING THE 50th ANNIVERSARY OF
SANILAC MEDICAL CARE FACILITY**

WHEREAS, Sanilac Medical Care Facility has stood as an employer and provider of compassionate care to the community for 50 years; and

WHEREAS, dedication of the new 60-bed nursing home took place July 28, 1968. Cost of the original building was \$995,000.00. Funds came from the sale of the county poor farm and personal property of \$38,000.00, ½ mill tax levy for 5 years for approximately \$250,000.00 and a Hill-Burton Federal Grant of \$551,000.00. The county paid for the balance; and

WHEREAS, in 1978, there was a 24-bed addition for the facility for a cost of \$609,000.00. Three hundred and fifty thousand dollars was received from revenue sharing and the remainder from facility operations. In 1984, the cafeteria and Mental Health wing was added. Cost of the cafeteria was \$84,000.00. The facility received a loan from the county for \$34,000.00 and the balance came from facility operations. The loan was repaid to the county; and

WHEREAS, in 1996, there was a 20-bed addition to the facility for dementia residents. The County approved a bond issue of \$1,350,000.00 and the balance came from facility operations. Cost of the project was \$4,525,000.00 and increased the total beds of the facility to 104. The facility pays the interest and bond payments from operations each year.

WHEREAS, Sanilac Medical Care Facility remains committed to serving local residents 365 days per year, 24 hours per day, no matter if it is a weekend, holiday, snowing and blowing, or any other condition, the residents will be provided their needed care.

NOW THEREFORE, be it resolved that the Sanilac County Board of Commissioners hereby congratulate and honor the Board of Directors, Administration, Medical Staff and Employees of Sanilac Medical Care Facility on the occasion of the 50th Anniversary of the facility and we extend to them our sincerest wishes for continued success in all future endeavors.

BE IT FURTHER RESOLVED that this resolution be spread upon the proceedings of the Sanilac County Board of Commissioners this 6th day of September, 2018.

(UNOFFICIAL MINUTES)

Yes: Sarkella, Conely, Muxlow and Dean. Absent: Heberling. No: None.
Resolution declared approved.

Commissioner Muxlow presented the resolution to Jill Harding, Medical Care Facility Director.

Committee Reports:

None.

Unfinished Business:

None.

New Business:

FA-121-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2018 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED AUGUST 28, 2018, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$278,778.08. Motion carried.

FA-122-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING AMENDMENTS AND ESTABLISHES THE FOLLOWING ACCOUNTS:

2018 BUDGET AMENDMENTS

EXPENSE:

Decrease:	653-248-851.000	Postage	\$ (56,220.00)
Increase:	653-248-851.001	Postage-Bulk Mailing Fee	\$ 56,220.00

FURTHER, ESTABLISH THE FOLLOWING ACCOUNTS:

101-000-666.001	Dividends-MMRMA
259-682-699-631	Transfer In-Veterans Affairs
631-265-995.259	Transfer Out -Buildings and Grounds
101-966-995.233	Transfer Out-Workers Comp
233-259-699.101	Transfer In-General Fund
736-259-699.101	Transfer In-General Fund
653-248-851.001	Postage-Bulk Mailing Fee
101-967-995.215	Transfer Out-Friend of the Court
101-969-995.269	Transfer Out-Law Library
101-970-995.636	Transfer Out-Data Processing

101-977-995.366	Transfer Out-Jail Debt
101-978-995.631	Transfer Out-Buildings & Grounds
101-978-995.221	Transfer Out-Health Dept
101-980-995.662	Transfer Out-Police Vehicle
101-982-995.292	Transfer Out-Child Care
101-983-995.292	Transfer Out-Child Care
101-985-995.27	Transfer Out-U.S. Marshall
101-992-995.653	Transfer Out-Mail
101-994-995.680	Transfer Out-Accumulated Benefits
101-998-995.261	Transfer Out-Central Dispatch

Motion carried.

FA-123-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS DANIELLE GALBENSKI TO CHIEF ANIMAL CONTROL OFFICER, AND FURTHER, AUTHORIZES THE CLASSIFICATION RECOMMENDATION AND PAY GRADE ASSIGNMENT TO A PAY GRADE 8, RETROACTIVE TO 7/17 NUNC PRO TUNC TO 8/21. Motion carried.

FA-124-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE AUDIT CONTRACT EXTENSION FOR 2018 WITH ANDERSON, TACKMAN & COMPANY, PLC, AT A COST NOT TO EXCEED \$36,500. Motion carried.

FA-125-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE PURCHASE OF FOUR (4) COMPUTER WORKSTATIONS FOR THE CIRCUIT COURT OFFICE AND TWELVE (12) COMPUTER WORKSTATIONS ALONG WITH FOUR (4) ADDITIONAL DUAL SCREEN MONITORS FOR THE REGISTER OF DEEDS OFFICE FROM DELL AT A TOTAL COST NOT TO EXCEED \$14,271.96 WITH FUNDING OF \$3,410.76 FOR THE CIRCUIT COURT OFFICE FROM THE INFORMATION TECHNOLOGY 2018 BUDGET, AND FUNDING OF \$10,861.20 FOR THE REGISTER OF DEEDS OFFICE FROM THE REGISTER OF DEEDS TECHNOLOGY FUND, NUNC PRO TUNC TO 8/21. Motion carried.

FA-126-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES AN INCREASE TO JUVENILE DIVISION COURT APPOINTED ATTORNEY FEES, EFFECTIVE OCTOBER 1, 2018, AS FOLLOWS:

FEES

Preliminary hearing/Emergency Removal hearing \$100.00
Disposition Hearing – Delinquent and Neglect \$125.00
Pretrial/Final Settlement Conference \$125.00
Plea \$125.00
Evidentiary/Motion Hearing \$150.00
Probation Violation/Show Cause Hearing \$125.00
All Review/Status Hearings \$125.00
Permanency Planning w/Review \$150.00
Consent of Termination of Parental Rights
And Release \$200.00
Trials (Waivers, Termination, Capital Offenses,

Neglects, Delinquent) (includes preparation)

- Half Day \$300.00
- Full Day \$600.00

Mediation – AM or PM session - \$175.00

Detention Hearing/Waiver - \$100.00

Family Team Meeting - \$75.00

Restitution Hearing - \$100.00

Statutorily Required Meetings - \$100.00

Appeals-\$100.00 per hour-Appeals are capped at 50 hours _____hours x \$100 per hour = _____

Extraordinary Fees- \$100.00 per hour _____hours x \$100 per hour = _____

Motion carried.

FA-127-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER CONELY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE SANILAC TRANSPORTATION, MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) CONTRACTS 2017-0122/P4 AND 2017-0122/P3/P4, AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY CONTRACTS, NUNC PRO TUNC TO 8/21.
Motion carried.

NFA-032-18 MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MUXLOW THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES A FINAL AMENDMENT TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES COUNTY CHILD CARE BUDGET SUMMARY TO AN AMOUNT NOT TO EXCEED \$995,251.33 FOR FAMILY FOSTER CARE, INSTITUTIONAL CARE AND IN-HOME CARE FOR FISCAL YEAR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, AND FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY DOCUMENT. Discussion held. Motion carried.

Public Comments:

None.

Adjournment:

**MOVED BY COMMISSIONER SARKELLA AND SECONDED BY
COMMISSIONER CONELY THAT WE ADJOURN AT 1:23 P.M. Motion carried.**

Daniel Dean, Chairman

Paula Messing, Chief Dep. Clerk/Successor