

The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Bob Conely at 1:00 p.m., on Tuesday, May 5, 2020 in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Conely and the pledge was led by Commissioner O'Mara. Roll call was taken. Members present: Daniel Dean, Gary Heberling, Joseph O'Mara, Joel Wyatt, Jr. and Bob Conely(remotely). Quorum present. Administrator / Controller Tara Griffith(remotely) also present.

**Additions, Corrections and Deletions to the Agenda:**

Add: Brian Bellware, from Gibson Insurance, under Public Comments; and **NFA-020-20** Board authorize Chairman Conely to send a letter to Governor Whitmer regarding the restrictions placed on Michigan and its impact to the business industry.

**Adoption of Agenda:**

**MOVED BY COMMISSIONER WYATT AND SECONDED BY COMMISSIONER O'MARA THAT WE ADOPT THE AGENDA WITH THE FOLLOWING ADDITIONS: BRIAN BELLWARE UNDER PUBLIC COMMENTS AND NFA-020-20 AUTHORIZING LETTER TO GOVERNOR WHITMER.** Yes: Heberling, Wyatt, Dean, O'Mara and Conely. No: None. Motion carried.

**Approval of Minutes:**

**MOVED BY COMMISSIONER WYATT AND SECONDED BY COMMISSIONER HEBERLING THAT WE APPROVE THE MINUTES OF APRIL 21, 2020 AS PRINTED.** Yes: O'Mara, Heberling, Dean, Wyatt and Conely. Motion carried.

**Communications and Introductions:**

1. Delta County Resolution, Requesting the Great Lakes Shoreline be Declared a Disaster Area and to Seek Assistance.
2. Opportunity for Review & Comment Allocation Plan for Senior Services for FY2021.
3. Livingston County Resolution "Stepping Up Initiative to Reduce the Number of People with Mental Illness in Jails."
4. Letter from Berrien County Commissioners urging Governor Whitmer to move forward with an objective plan of action for re-opening our economy in conjunction with input from local governments, and with continued attention to public health and safety.
5. Public Notice from the Department of the Army, regarding applicant Bryan Muthig.

**Commissioner Reports:**

Commissioners provided reports on meetings attended and items being addressed within the local jurisdictions in their Districts and the impact with the shutdown.

**Administrator's Report:**

Tara Griffith, County Administrator/Controller provided a report to the Board on the implementation of the involuntary furlough program and notices of intent to layoff were delivered to employees Friday. Also discussed the re-opening of the Courthouse and safety procedures to be put in place.

**Public Comments:**

Brian Bellware, of Gibson Insurance, presented the Board with an overview of obtaining insurance rates for the health insurance for employees. Brian discussed the outcomes of an independent analyst review and a self-insurance feasibility analysis and how it impacts the rates. His recommendation is to retain the plans with Priority Health to move towards a step to self-insurance of buying a higher deductible plan and self-funding the difference to the deductible plans as previously offered, which would result in a cost savings.

**Appointments to Standing Committee:**

None.

**County Commission Chair Appointments to Boards:**

None.

**General Resolutions:**

None.

**Committee Reports:**

None.

**Unfinished Business:**

**MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER WYATT THAT WE REMOVE FROM THE TABLE NFA-016-20. Yes: Dean, Heberling, Wyatt, O'Mara and Conely. No: None. Motion carried.**

**NFA-016-20 MOVED BY COMMISSIONER WYATT AND SECONDED BY COMMISSIONER DEAN THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES SET OUT THE FOLLOWING GUIDELINES FOR ANY VOLUNTARY OR INVOLUNTARY LAYOFF:**

- **ANY PLAN FOR STAFF REDUCTION NEEDS TO BE PRESENTED TO THE BOARD OF COMMISSIONERS FOR APPROVAL.**
- **ALL VOLUNTARY AND INVOLUNTARY FURLOUGHS DURING THE PANDEMIC PERIOD ARE TEMPORARY AND LAST UNTIL SUCH TIME AS THE STATE AND FEDERAL GOVERNMENTS PANDEMIC CONTROL MEASURES ARE LIFTED. AT THE END OF THE PANDEMIC PERIOD ALL EMPLOYEES WILL RESUME WORK WITH**

**SAME COUNTY DEPARTMENTS WITH THE SAME JOB AND THE SAME PAY-GRADE.**

- **NO EMPLOYEE WHO PARTICIPATES IN THE VOLUNTARY OR INVOLUNTARY FURLOUGH PROGRAM SHALL WORK FOR ANY COUNTY DEPARTMENT IN A PART-TIME OF CONSULTANT POSITION. SAID EMPLOYEES SHALL RECEIVE ANY COMPENSATION OR BENEFIT OTHER THAN THAT DEFINED IN THE FURLOUGH AGREEMENT.**
- **EACH DEPARTMENT THAT HAS EXPERIENCED MORE THAN A 10% DECREASE OF IN ITS NORMAL OPERATIONS CAUSED BY THE FEDERAL OR STATE PANDEMIC CONTROL ORDERS, SHALL IN CONJUNCTION WITH THE COUNTY ADMINISTRATOR DETERMINE THE TOTAL HEAD COUNT REDUCTION REQUIRED FOR EACH DEPARTMENT. THIS PROCESS MUST BE BASED OF FACTUAL DATA THAT IS DERIVED FROM THE PRIMARY FUNCTION OF THE DEPARTMENT AND THE STAFF DEFINED WORK RESPONSIBILITIES.**
- **THE PERSONNEL COMMITTEE WILL KEEP FORMAL MEETING MINUTES FOR ALL MEETINGS.** Discussion previously with the Administrator the Board is satisfied that implementation of an involuntary furlough program would require Board of Commission approval, therefore, motion unnecessary. Yes: None. No: Dean, Heberling, O'Mara, Wyatt and Conely. Motion failed.

**New Business:**

**FA-063-20 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER DEAN THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2020 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED APRIL 28, 2020, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$92,581.62.** Yes: O'Mara, Wyatt, Heberling, Dean and Conely. No: None. Motion carried.

**FA-064-20 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE ESTABLISHMENT OF FOLLOWING ACCOUNTS:**

**291-000-672.014 Misc. Revenue-MCF Stimulus**  
**615-253-193.636 L.T. Adv. To Other Funds-Data Processing**  
**619-253-757.000 Office Supplies**  
**636-228-314.615 Adv. From Other Funds-Tax Fund**  
**636-228-995.000 Transfer Out**

Discussion held. Yes: Wyatt, Dean, O'Mara, Heberling and Conely. No: None. Motion carried.

**NFA-017-20 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER DEAN THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES OFFERING, EFFECTIVE JULY 1, 2020, THREE (3) FULLY INSURED PRIORITY HEALTH PLAN OPTIONS FOR ACTIVE EMPLOYEES AND NON-MEDICARE ELIGIBLE RETIREES:**

**PPO HRA \$250 DEDUCTIBLE PLAN  
POS HRA \$2,000 DEDUCTIBLE PLAN  
POS HEALTH SAVINGS ACCOUNT \$3,300 DEDUCTIBLE PLAN WITH  
AN EMPLOYER FUNDED DEPOSIT PAID IN QUARTERLY  
INSTALLMENTS**

**FURTHER, AUTHORIZES, EFFECTIVE JULY 1, 2020, REVISED EMPLOYEE PREMIUM CONTRIBUTIONS IN COMPLIANCE WITH THE HARD CAP LIMITS SET BY THE MICHIGAN DEPARTMENT OF TREASURY OF:**

**\$6,818.87 FOR SINGLE PERSON COVERAGE  
\$14,260.37 FOR DOUBLE COVERAGE  
\$18,596.96 FOR FAMILY COVERAGE. (MCL 15.563, AS AMENDED)**

**FURTHER, AUTHORIZES, MEDICARE ELIGIBLE RETIREES REMAIN ON THE HUMANA/VARIPRO MEDICARE ADVANTAGE \$0 DEDUCTIBLE PLAN THROUGH DECEMBER 31, 2020, WITH REVISED PREMIUM CONTRIBUTION RATES BEGINNING JULY 1, 2020.**

**FURTHER, AUTHORIZES, EFFECTIVE JULY 1, 2020, A SELF-FUNDED DENTAL PLAN THROUGH DELTA DENTAL, FOR A COVERAGE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021.**

Yes: Heberling, Dean, Wyatt, O'Mara and Conely. No: None. Motion carried.

**NFA-018-20 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER WYATT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE 2019 ANNUAL DRAIN REPORT.** Discussion held. Greg Alexander, Drain Commissioner, provided the Board with a review of the Annual Report. Yes: Dean, Heberling, Wyatt and Conely. No: O'Mara. Motion carried.

**NFA-019-20 MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER DEAN THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE 2019 ANNUAL DRUG**

**TASK FORCE REPORT.** Discussion held. Yes: Wyatt, O'Mara, Heberling, Dean and Conely. No: None. Motion carried.

**NFA-020-20 MOVED BY COMMISSIONER DEAN AND SECONDED BY COMMISSIONER HEBERLING TO AUTHORIZE CHAIRMAN CONELY TO FORWARD A LETTER TO GOVERNOR WHITMER AND FEDERAL AND STATE OFFICIALS REGARDING THE ECONOMIC CONCERNS THE COVID-19 SHUTDOWN HAS IMPACTED THE BUSINESS INDUSTRY AND ENCOURAGE LIFTING SOME RESTRICTIONS.** Yes: Heberling, O'Mara, Dean, Wyatt and Conely. No: None. Motion carried.

**Public Comments:**

None.

**Adjournment:**

**MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER O'MARA THAT WE ADJOURN AT 2:41 P.M.** Motion carried.

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Bob Conely, Chairman

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Denise McGuire, County Clerk