

Date: March 10, 2021
Meeting: Austin Township Board Meeting
Chair: Ed Sadro
Secretary: Carrie Franzel
Attendees: Albert Lemke Jr., David McArthur, Ed Sadro, Tammy Morell
Absent: Joe Morell
Guests:
Excused:

SUBJECT	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 19:00 by Ed and pledge of allegiance was done.	No action indicated.
Minutes	Minutes of previous Meeting were reviewed. Motion to approve made by Albert seconded by David.	Motion Unanimously Carried.
Financial Report	Financial report for general fund for previous month were presented by Carrie. Motion to approve made by David, seconded by Albert. Financial report for the Road fund for previous month were presented by Carrie motion to approve made by Albert, seconded by David. Financial report for the Gravel fund was presented by Carrie. Motion to approve the Gravel fund financials made by David, seconded by Albert.	Motions unanimously carried.
Bills	The bills were presented. Motion to pay the bills as presented made by Albert, seconded by David.	Motion unanimously carried
Old Business:		
Roads	Discussed which roads may need to be done this year. By next meeting we are hoping to have prices and preliminary contracts. Al will travel the roads and provide some feedback at next meeting.	Al to travel roads and provide feedback.
Zoning	Joe reported one permit to Cody Groth for a new home on Flannery Road.	No action indicated.
Planning Commission	Cemetery Ordinances were distributed by Ed from the Planning Commission. We need to map out spaces, fees will need to be established, a form will need to be found and approved.	Ed will send a copy to the Sanilac County Planning Commission for review and a copy to Carrie.
Lawn and Cemetery Maintenance	Carrie presented a quote from the Busy B lawn Care service for hall and cemetery lawn care and snow removal.	Tabled until next month.

Wifi Thumb Cellular	Carrie reported that the board signed a contract in order to get the current rate. There is no way to pay it off early or to cancel the contract.	No action indicated.
New Business		
Stipend for Audit	Carrie reported that Tammy had put in a request to be paid \$300.00 for the 2018 audit and \$300.00 for the 2020 audit. Carrie stated that she did some research and additional fees can be paid to a board member for certain services as long as there is a board resolution to do so. There was general discussion. Tammy reviewed that she believes she is owed additional funds because the general ledger is the clerk's responsibility and she feels that Carrie knew this and did not do that portion of the audit. Carrie reported that in the past the general ledger was always kept by the Treasurer and the Treasurer handled that portion of the audit. Carrie stated she did not do anything differently than how it was always done. Tammy stated that she kept the general ledger when she was clerk. Carrie stated that she was not given a general ledger when she took over as clerk. David verbalized that Karen had always handled the audit when she was Treasurer. Carrie stated that the audit is a joint responsibility between the treasurer and the clerk in the other townships that she spoke with. Ed requested the topic be tabled until next meeting.	Open topic for next meeting.
Checking	Carrie stated that she would like to be on the checking account as it would make it less work for Tammy to have to email her the bank statements every month and that in checking with other clerks, most townships have the clerk and the treasurer sign the checks. The clerks signature means the board has approved the check and the Treasurers releases the money. Tammy stated she is against putting the clerk on the bank account because the more people on the account the more chance there is for fraud. There was some discussion regarding this and Ed requested to table the topic until next meeting.	Open topic for next meeting.
Board of Review	Ed presented the minutes for the March board of review meeting. There was only one petition issue. The minutes were accepted.	No action indicated.
	Meeting adjourned at 8:20 p.m.	No action indicated.
	Next meeting will be held on April 14, 2021 at 7 pm.	